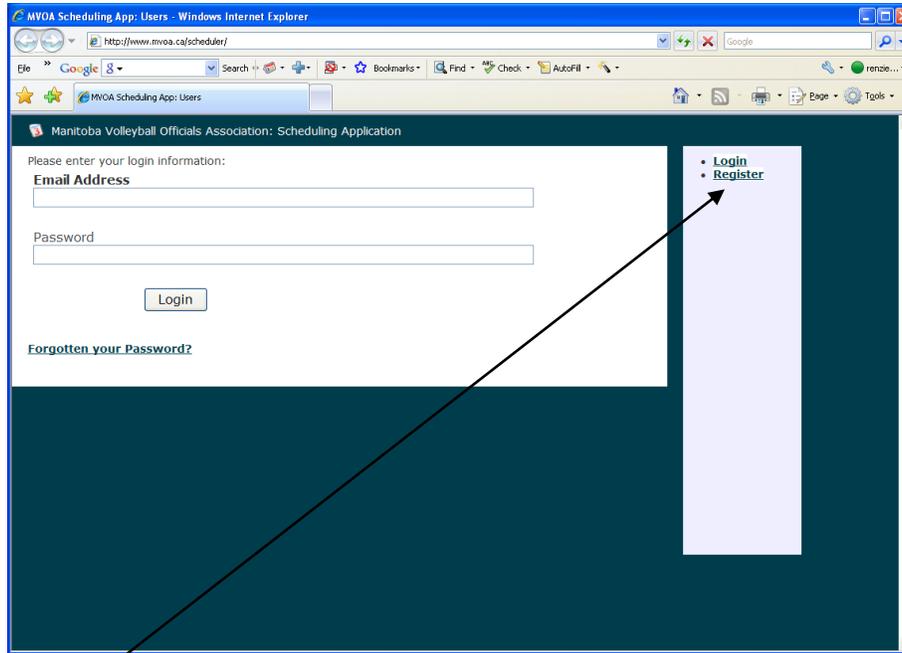


## HOW TO REGISTER

Enter the following website in the address bar: [www.mvoa.ca/scheduler/](http://www.mvoa.ca/scheduler/)

The following screen will appear:

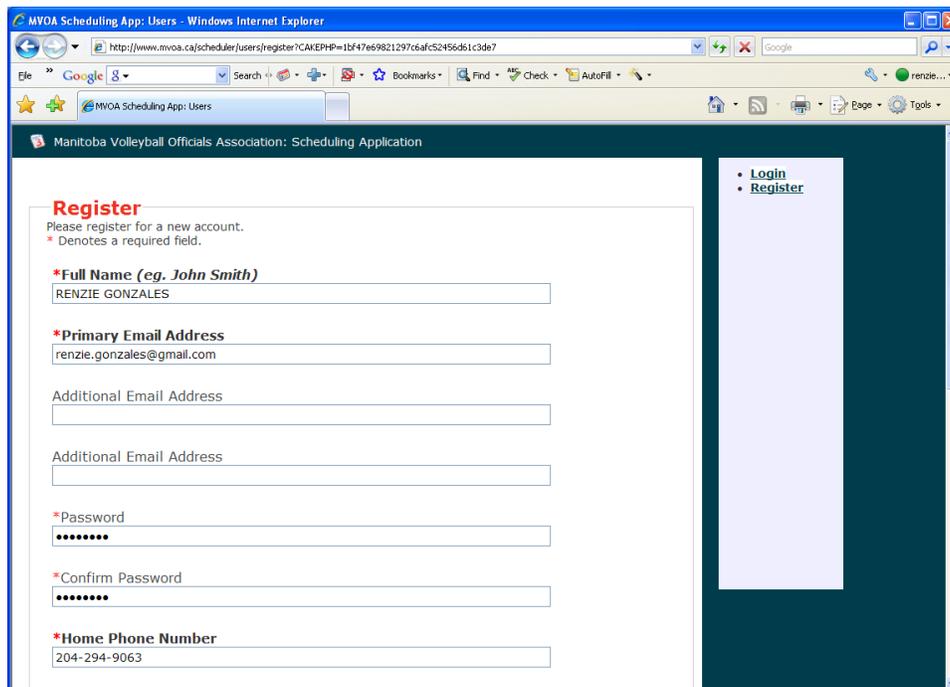


The screenshot shows a web browser window titled "MVOA Scheduling App: Users - Windows Internet Explorer". The address bar contains "http://www.mvoa.ca/scheduler/". The page content includes a login form with the following elements:

- Text: "Please enter your login information:"
- Form field: "Email Address" (empty)
- Form field: "Password" (empty)
- Button: "Login"
- Text: "Forgotten your Password?"
- Navigation menu (right side):
  - [Login](#)
  - [Register](#)

An arrow points from the "Register" link in the navigation menu to the text "Click on Register" in the subsequent paragraph.

Click on **Register**. The following screen will appear:



The screenshot shows the registration page in the same browser window. The address bar contains "http://www.mvoa.ca/scheduler/users/register?CAKEPHP=1bf47e69821297c6afc52456d61c3de7". The page content includes a registration form with the following elements:

- Section Header: **Register**
- Text: "Please register for a new account."
- Text: "\* Denotes a required field."
- Form fields (all with red asterisks):
  - \*Full Name (eg. John Smith): RENZIE GONZALES
  - \*Primary Email Address: renzie.gonzales@gmail.com
  - Additional Email Address: (empty)
  - Additional Email Address: (empty)
  - \*Password: (masked with dots)
  - \*Confirm Password: (masked with dots)
  - \*Home Phone Number: 204-294-9063
- Navigation menu (right side):
  - [Login](#)
  - [Register](#)

Fill the fields out with your information. Fields with a red \* are mandatory fields that must be filled.

**Date of Birth** has the format **YYYY-MM-DD**. When entries are complete, click on **Register**.

Other Phone Number

**\*Mailing Address**  
46 SMUGGLER'S COVE

**\*City**  
WINNIPEG

**\*Postal Code**  
R3X 1R4

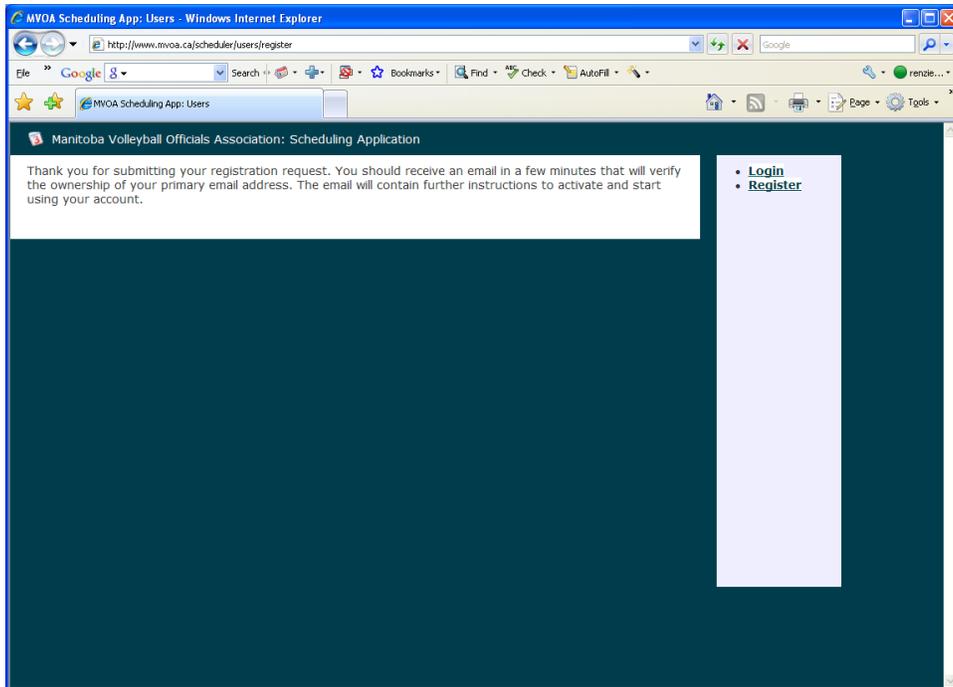
Location of Last Clinic Attended  
J.H. BRUNS

Year of Last Clinic Attended  
2008

**Date of Birth**  
1975-09-07

Register

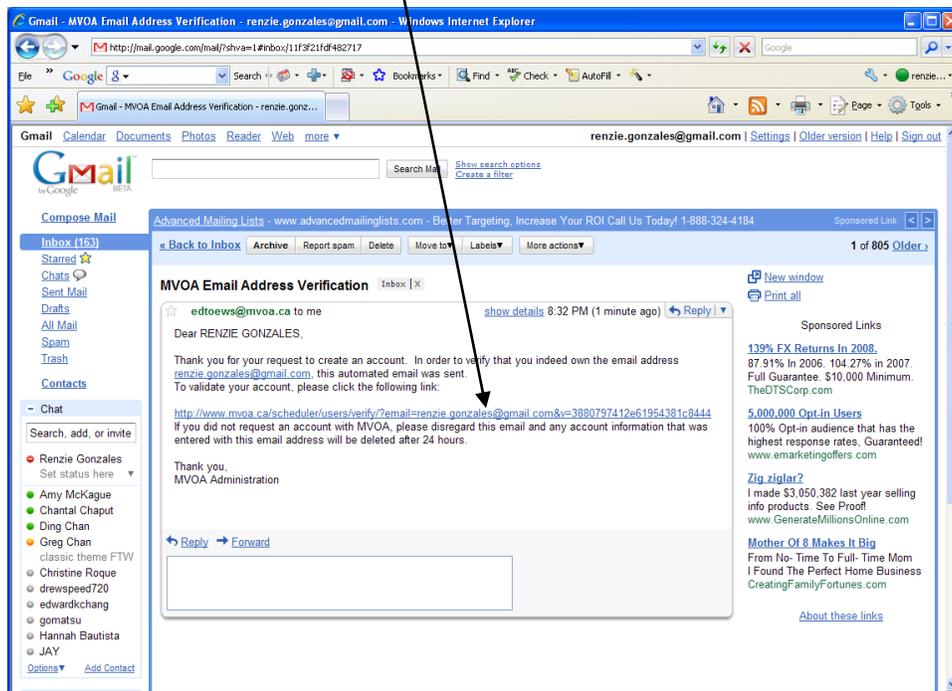
The following screen will appear:



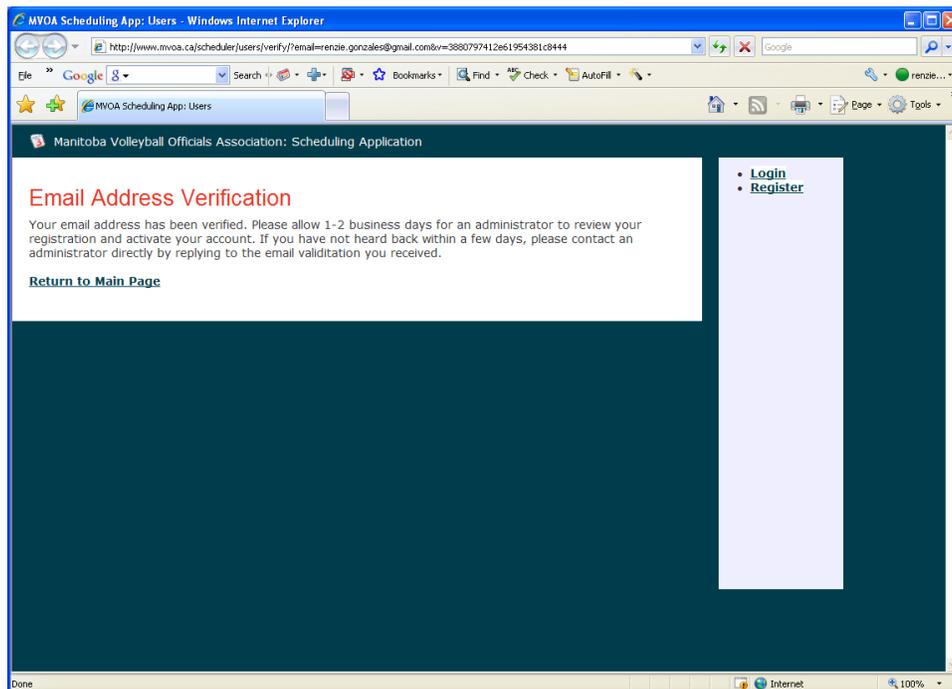
This window can now be closed.

You should receive email from **Ed Toews** for the email address you provided. When you open the email there will be a link that you must click on.

**\*\*\* It is important that you click on the link in your email to confirm and validate your account. If you do not do this step, you will not be registered.**



After you click on link the following screen will appear:



Once you receive a **second** email from **Ed Toews**, you will be able to Login. If you do not receive a second email after 2 days please email Azad Hosein: azadhosein@mvoa.ca